

Roll No.

Total No. of Pages : 02

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BBA (2012 & Onward Batches)
BRDM / Bachelor in Service Industry Management (SIM) (2014 Batch)
(Sem.-3)

HUMAN RESOURCE MANAGEMENT

Subject Code : BBA-301

Paper ID : [C1164]

Time : 3 Hrs.

Max. Marks : 60

INSTRUCTIONS TO CANDIDATES :

1. **SECTION-A is COMPULSORY** consisting of **TEN** questions carrying **TWO** marks each.
2. **SECTIONS-B** consists of **FOUR** Sub-sections : **Units-I, II, III & IV.**
3. **Each Sub-section** contains **TWO** questions each, carrying **TEN** marks each.
4. **Student has to attempt any ONE** question from each Sub-section.

SECTION-A

1. **Write briefly :**
 - a. Human Resource Management
 - b. Job description
 - c. Globalization
 - d. Recruitment
 - e. Performance Appraisal
 - f. Human Resource Development
 - g. Career planning
 - h. Job enlargement
 - i. Selection
 - j. Training
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SECTION-B

UNIT-I

2. Discuss the importance and role of human resource management in the organisations.
3. Describe the various issues and challenges of human resource management.

UNIT-II

4. Explain the process of job analysis.
5. Write a note on the following :
 - a) Job enrichment
 - b) Job design

UNIT-III

6. What are the various sources of recruitment? Mention their merits and demerits also.
7. Discuss the various types of selection tests and interviews.

UNIT-IV

8. Explain the various techniques of employee training.
9. Discuss the modern methods of performance appraisal.